

**GENESIS SCHOOL, INC.
EXECUTIVE BOARD OF DIRECTORS
MEETING MINUTES
Thursday December 19th, 2024**

Call to Order:

Dr. Tom Stephens called to order the Executive Board of Directors meeting on December 19th, 2024 at 7:30 a.m. at The Genesis School Building 3800 East 44th Street, Kansas City, MO 64130 board members attended via Zoom.

Board Members Present:

Board Members in attendance: Kenda Caskey, Ashley Garrett, Beth Ruf, and Dr. Tom Stephens

Genesis Staff: Kevin Foster and Gina Ross

Guest: Clark Hanner with Marr & Company P.C.

Action Item 1. Motion to Approve Minutes from October 24th, 2024 Executive Board Meeting:

Dr. Tom Stephens

Motion to approve by: Beth Ruf and seconded by Kenda Caskey; the motion approved unanimously.

Action Item 2. Motion to enter into closed session for reason permissible under Section 610.021.(1) of the Missouri Revised State Statutes:

Dr. Tom Stephens

Motion to approve by: Beth Ruf and seconded by Kenda Caskey; the motion approved unanimously. Time: 7:35 a.m. until 7:40 a.m.

Finance Report

Kevin Foster

Month Ending November 30th, 2024 Summary Financials:

Kevin discussed the Finance Executive Summary. He gave information pertaining to the revenue, expenses, and net income. **Revenue:** Is still below the budgeted amount. The food service revenue is not yet received. Federal/County reimbursable are not yet requested. **Expenses:** Expenses are below budgeted amount. The food, transportation, and rent payments are catching up. **Balance Sheet** assets as of November 30th, 2024 are \$3,197,255. Full details on the balance sheet, statement of financial position, and report of expenditures objected YTD summary is in the board packet.

Action Item 3. Motion to Approve the November 30th, Financial Report: Dr. Tom Stephens

Motion to approve by: Beth Ruf and seconded by Kenda Caskey; the motion approved unanimously.

2023-2024 Audit Report

Clark Hanner with Marr & Company P.C. discussed the audit. He discussed the findings and how we should move forward into the remainder of the year.

Action Item 4. Motion to Approve the Audit Report: Dr. Tom Stephens

Motion to approve by: Beth Ruf and seconded by Kenda Caskey; the motion approved unanimously.

Academic Update:

Mr. Foster informed the board members of the Evaluate testing results testing ELA and Math trends. He shared the growth by grade level. The December results determined that there is growth in both Math and ELA in grades 3,4,6, and 8 for ELA and 3,4,5,6, and 8 improved for Math.

Executive Director Report **Information Items:**

Kevin Foster

1. **Enrollment Update:** Kevin gave the board members information about enrollment for the 24-25 school year. The Average Daily Membership is 179 students and we budgeted for 186 students. The Average Daily Attendance is 162 and we budgeted for 167 students. The attendance percentage is 90.1%.
2. **Staffing Update:** Inside the board packet is a list of all new and returning staff members and their certification status. We have added a new kindergarten teacher Ms. Courtney Kretschmar. We've replaced the middle school ELA teacher with Mr. Love, formally the middle school science teacher and moved Mr. Jones to serve as a long term science teaching sub. We are still hiring for a reading interventionist, counselor, and a middle school science teacher.
3. **Renewal Update:** On January 6th, 2025 Ms. Robbyn Wabby, with the Commission which is our sponsor will let us know if we should continue to be renewed.

Public Comment:

Motion to Adjourn Meeting at 8:48 a.m. by Dr. Tom Stephens
1st Kenda Caskey 2nd Beth Ruff
Minutes submitted by Gina Ross

